Yearly Status Report - 2019-2020

<table>
<tr><td colspan="2" align="center">Part A</td></tr>
<tr><td colspan="2">Data of the Institution</td></tr>
<tr><td>1. Name of the Institution</td><td>JOHN WILSON EDUCATION SOCIETY'S WILSON COLLEGE</td></tr>
<tr><td>Name of the head of the Institution</td><td>Prof. Anna Pratima G. Nikalje</td></tr>
<tr><td>Designation</td><td>Principal</td></tr>
<tr><td>Does the Institution function from own campus</td><td>Yes</td></tr>
<tr><td>Phone no/Alternate Phone no.</td><td>02242134300</td></tr>
<tr><td>Mobile no.</td><td>9168929111</td></tr>
<tr><td>Registered Email</td><td>info@wilsoncollege.edu</td></tr>
<tr><td>Alternate Email</td><td>principal@wilsoncollege.edu</td></tr>
<tr><td>Address</td><td>Wilson College, Sea Face Road, Chowpatty</td></tr>
<tr><td>City/Town</td><td>Mumbai</td></tr>
<tr><td>State/UT</td><td>Maharashtra</td></tr>
<tr><td>Pincode</td><td>400007</td></tr>
<tr><td colspan="2">2. Institutional Status</td></tr>
<tr><td>Affiliated / Constituent</td><td>Affiliated</td></tr>
<tr><td>Type of Institution</td><td>Co-education</td></tr>
<tr><td>Location</td><td>Urban</td></tr>
<tr><td>Financial Status</td><td>Self financed and grant-in-aid</td></tr>
<tr><td>Name of the IQAC co-ordinator/Director</td><td>Dr. Radhika Birmole</td></tr>
<tr><td>Phone no/Alternate Phone no.</td><td>02242134343</td></tr>
<tr><td>Mobile no.</td><td>9372187273</td></tr>
<tr><td>Registered Email</td><td>iqac@wilsoncollege.edu</td></tr>
<tr><td>Alternate Email</td><td>principal@wilsoncollege.edu</td></tr>
<tr><td colspan="2">3. Website Address</td></tr>
<tr><td>Web-link of the AQAR: (Previous Academic Year)</td><td>https://www.wilsoncollege.edu/IQAC/AQARReport2018-2019.pdf</td></tr>
<tr><td>4. Whether Academic Calendar prepared during the year</td><td>Yes</td></tr>
<tr><td>if yes,whether it is uploaded in the institutional website: Weblink :</td><td>https://www.wilsoncollege.edu/IQAC/AcademicCalendar2019-2020.pdf</td></tr>
<tr><td colspan="2">5. Accrediation Details</td></tr>
</table>

Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	A	0	2004	16-Feb-2004	15-Feb-2009
2	A	3.10	2011	30-Nov-2011	29-Nov-2016
3	A	3.21	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	**20-Jun-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	**Date & Duration**	**Number of participants/ beneficiaries**
No Data Entered/Not Applicable!!!		

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	**Scheme**	**Funding Agency**	**Year of award with duration**	**Amount**
Wilson College	Salary Grant	State Government	2020 365	102346205

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

In the year 2019 20 the college completed the formalities for the promotions of sixteen teachers successfully under CAS placement procedure.

IQAC organised a session on 'Climate Change: What I can do?' on 26th August 2019. The session was conducted by Ms. Janjri Jasani of Centre for Environmental Research and Education (CERE). IQAC in collaboration with Wilson College Nature Club organised student activities and sessions on 8th February 2020 as part of 'Youth for Green Fest' with a theme of 'Climate Change Impact and Sustainable Pathways'.

Prof. Zubin Mulla, Centre for Human Resources Management and Labour Relations, School of Management and Labour Studies, TISS addressed Third Year students of all departments on the topic of 'Careers in Management' on 29th June, 2019

Timely submission of AQAR for 201819 in December 2019

Application for NIRF was submitted on 13th March 2020.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	**Achivements/Outcomes**
No Data Entered/Not Applicable!!!	

[View File](#)

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	31-May-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	13-Jul-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being affiliated to the University of Mumbai, Wilson College has adopted and executed the syllabi framed by the Boards of Studies of the university. To ensure effective curriculum delivery, the workload is allocated to the teachers of each department on the basis of their specialization at the end of every academic year. At the beginning of the new academic year, a centralized time-table is prepared by the time-table committee and the departmental and individual timetables of the faculty members are prepared at the departmental level which are displayed in the departmental notice boards and also shared with the students. The copies of the timetables are also submitted to the Principal's office along with workload pro forma for maintaining proper documentation. An academic record and regular attendance muster is maintained by every faculty member, which are periodically monitored by the heads of the department. The detailed monthly reports of the co-curricular activities conducted, the links and material provided to the students, along with the number of lectures engaged are submitted to the Academic Monitoring Committee at the end of every month. If the teachers have missed a few lectures, they have to mention the reason for the same and the details of the compensatory lectures taken have to be reported in the AMC report. This ensures the smooth conduct of the lectures for the due completion of syllabus in time. The effective implementation of the curriculum is also ensured by preparing a schedule for examination, project submission and internal tests which are planned and informed to the learners well in advance. All the departments, the library and the Principal's office maintain a file of the current curriculum for all courses offered by the institution. Whenever there is a change in the syllabus, faculty members are encouraged to attend the workshops organised by their respective Board of Studies. Many of the faculty members are active members of the Boards of Studies of various subjects. Library resources are updated every year as per the requirements of the new curriculum. The departments are allocated a specific budget every year for the purchase of books and relevant reading materials related to the new curriculum. The Science teachers plan their practicals well in advance. Departments put up the practical plan for the week on the notice boards to facilitate related advance reading. Departments also prepare and provide a handbook for practicals to guide the students. Heads of Departments monitor and ensure timely completion of the curriculum. Teacher's Assessment Questionnaire is administered by the Academic Monitoring Committee to take feedback from students to help improve the teaching process. Adequate classroom and laboratory infrastructure is provided for effective delivery of the curriculum. Departments invite alumni and subject experts to conduct interactive sessions with their learners to enrich the learners. Wherever there is a knowledge gap in the curriculum, the departments also organise bridge lectures. Excursions and industrial field visits are regularly organized for experiential learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Introduction to Documentary and Experimental Films	Nil	13/08/2019	17	Benefits participants interested in pursuing careers in film journalism, writing, production and direction.	The students gain a working knowledge of the diverse artistic and practical elements that go into the making of experimental and documentary films.
Indian Numismatics and Scripts	Nil	04/01/2020	12	After further study, students can be employed as Research Associates, Visiting faculty, and act as Resource persons for the topic related certificate courses.	The students learn to collect data from the field visit and learn the skill of basic reading of Brahmi and Kharoshti script

Saral Hindi Certificate Course	Nil	15/07/2019	57	Careers in Translation, Journalism, Interpretation and Script Writing.	Development of speaking, reading and writing Hindi language skills especially in Non-Hindi speaking students.
Quantitative Analysis for Social Sciences	Nil	10/08/2019	16	A social statistician, with a strong analytical/problem solving orientation, the career opportunities range from market research analyst, financial analyst, credit analyst, actuarial analyst, banking . consultancy, NGOs, policy institutions	Development of strong analytical/problem solving orientation for data analysis.
Astronomy	Nil	31/08/2019	12	Stepping stone towards higher studies and careers in Astronomy, Astrophysics, Science popularisation.	Numerical analysis of problems in astronomy using astronomical softwares and apps.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	116	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Introduction to Greek Philosophy	25/11/2019	39
Crash course in Research Methodology	25/08/2019	35
Co-operative Education Programme	02/04/2020	44

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Sociology	3
BA	Economics	25
MSc	Microbiology	4
BA	Mass Media	77
BMS	Management	139
BCom	Accounts & Finance	23

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Being affiliated to University of Mumbai, Wilson College adheres to the curriculum designed by Boards of Studies of respective programmes and courses. However, the efforts are made to add value

to the course contents and cater to the needs of diverse students. An online google form to take the feedback of all the stakeholders is prepared in order to understand and identify the effectiveness of the curriculum and its delivery. The feedback forms were sent across to students, teachers, parents, alumni and employers. The digital questionnaires in the form of google forms are accompanied with basic analysis. The feedback of 76 teachers was taken. Majority of the teachers (More than 94 percent) expected flexibility with respect to the curriculum. None of them considered the structure of the curriculum and the content of the course as poor, they did not even find it excellent. In almost all areas the feedback ranged from good to average and not to very good and excellent, which is a matter of concern. More than 15 of teachers felt that the curriculum lacks the practical component essential for the holistic development of the students. Majority of the students (85 percent) found the curriculum to be challenging enough and were satisfied with the sequence and the depth of the curriculum. The main limitation of the curriculum was the practical dimension. More than 92 percent of them preferred the flexibility that is lacking in the current system. Constant efforts are being made to enhance the multidisciplinary and applied approach to the syllabus by way of guest lectures, visits, excursions, certificate courses and more. The feedback of the parents was also satisfactory as more than 80 percent of them responded positively about the content and the sequence of the curriculum. 89 percent of them sought for more flexibility in curriculum. As some big companies prefer to not respond to the feedback, response to Employers feedback was limited. However, by and large, the response received was satisfactory. The employer' feedback was encouraging as more than 97 percent of them appreciated the quality and relevance of the curriculum for employability. They viewed the curriculum as satisfactory in terms of relevance to technological advancement and developing a conducive attitude towards jobs. They also suggested that the curriculum was effective enough to result in the clear understanding of the basic concepts and was successful in preparing them for the world of work and inculcation of job related skills. About 188 alumni gave feedback on the curriculum. Almost all of them (99.5 percent) responded positively as they found the curriculum to be challenging, relevant and adequate. More than 93 percent of them responded that they would appreciate the flexibility. On the whole, the feedback received from all the stakeholders was satisfactory. Efforts are definitely being made to enhance soft skills, numerical skills of the students by way of certificate courses and workshops.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2959	115	55	Nill	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
77	71	6	11	Nill	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has a Mentoring Programme which aims at helping the students achieve academic credentials with their all-round development and make the formal education fulfilling and meaningful. The college mentoring committee looks after the student mentoring system and allocates a group of approximately 30-60 students to each teacher/mentor in the beginning of the academic year. All the students (FY and SY) of Arts and Science stream were divided into groups and assigned to the mentors. The third year students were allotted as mentees to the Head of the Department of their respective subjects. Keeping in mind the issues and requirements of our students, this year the committee planned to have a structured mentoring programme in two stages. Stage one included, the induction of the new entrants (First year students) in the institution by engaging them in various creative activities. For the execution of the program, a three-day workshop- Training of Teachers for Students Induction Programme (SIP) was conducted from 19th- 21st June 2019. Fun, Creativity, literary, theatrical film appreciation activity were the components of the workshop. Students Induction Programme (SIP): The aim was to help students adjust to new environments, inculcate ethos and culture of the institution, build bonds with other students and faculty members and expose them to a sense of larger purpose and self-exploration. Therefore, the first-year students were divided into groups and a teacher mentor was allocated to each group. The mentors with their respective groups of students conducted sessions/activities like creative exercises and games as ice breakers between the mentees and the mentor facilitating an easy and informed induction of the students into the institution on 8th and 9th July 2019. The induction program was conducted through a unique concept SAGE formulated by the UGC for the Institutes of Higher Education. SAGE stands for encouraging the students to- Socialize- with everyone, Associate- with any of the clubs and Associations in the institute, Govern- be part of governance through various student bodies and Experience- participate in co-curricular activities. Mentoring: The second stage of the Mentoring program involved regular interaction between the mentors and the mentees allotted to them in order to assess and address the problems faced by the student mentees personally. The mentors conducted sessions for the mentees to resolve the

difficulties encountered by them in the institution, to share the information regarding the important rules and regulations they are required to follow. These interactions aimed at helping them manoeuvre towards realising their aspirations and to steer them towards responsible citizenship. Some of the interactions were based - · Timetable planning for self-studying · Information on ICC. · Responsible use of mobiles · Writing Effective CV · Human Values SFC teachers provide need based support to students to discuss their challenges, issues faced in their academic and personal lives. A record is maintained for the same with follow up timelines mentioned

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3074	77	1:40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
93	77	16	31	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

MSc Microbiology Part I and II students are given assignments on topics such as IPR, epidemiological case studies, bioethics etc. Students write their assignments based on thorough research. Alternatively, students are required to provide a literature review of or do a Powerpoint presentation on a particular topic assigned to them. Here too, they are required to read several research papers pertaining to that topic/area. In B.Sc. Zoology continuous evaluation is followed only in Applied Component Fishery Biology paper at T.Y.B.Sc.. Continuous evaluation is done by allotting assignment topics or preparation of feasibility reports or group projects. At M.Sc. Zoology, students have to appear for 4 papers in each semester. For each paper in each semester they are allotted a seminar topic. The students prepare notes on the allotted topics and they present the topic, which is assessed by the respective teacher in-charge of that paper. The Self-Financed Courses section, complying with the University guidelines,conducts the continuous assessment and evaluation process that increases confidence, critical thinking skills, problem-solving skills, ability to work in teams, and develop communication skills, leadership competencies. Reforms include monitoring and review of the mid-term results, conduct remedial classes to clarify doubts and re-explain the critical topics, undertake group discussions, seminars and guest lectures, arrange industrial visits, submit projects on the basis of internships and research done. Botany Department has a project work in T.Y.B.Sc. Applied Component only for Sem-V where the students are given a topic for their project work through mutual consent of students and teacher.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

All exams Regular and ATKT were held as per the schedule and results were declared within 45 days, except Sem 1 FYBSC regular and ATKT which was declared after 48 and 49 days respectively due to Diwali vacation . The academic calendar and schedule was adhered . Wilson College Exam Schedule for second half of 2019-20 was prepared as per schedule SEM I and III ATKT exams were held till 15th March 2020 . Regular and ATKT exams were scheduled from 18th March 2020 onwards which were cancelled due to lockdown . As per the University directive the students were promoted to next Semester.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.wilsoncollege.edu/IQAC/2.6.1CO,PO,PSO2019-20.PDF

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.wilsoncollege.edu/IQAC/2.7.1StudentSatisfactionSurvey(SSS)2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	365	University of Mumbai	6.45	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Introduction to IPR	Science Departments	12/03/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Holo Shiksha	Abdul Saboowala	EO Global	12/02/2020	State Level
Holo Shiksha	Abdul Saboowala	Mumbai University	04/01/2020	University Level
Patent for 'The novel process for the preparation of spinel ferrites'	Dr. Kapil Bhatt	Government of India, The Patent of India	13/03/2020	National level
Patent for 'Diethyl (substituted ethyl /heteryl) (2-(2-Oxoindolin--3ylidene)Hydrazinyl)Methyl Phosphonate compounds as anticancer agents'	Dr. Anna Pratima Nikalje	Government of India, The Patent of India	28/02/2020	National level

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Wilson College Incubation Center	Abdul Saboowala	Wilson College	Holo Shiksha	Educational Technology	13/03/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Microbiology	2
Botany	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	1	Nill
International	Chemistry	7	3.56

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BAMMC	1
Chemistry	6
Political Science	1
Hindi	1

Philosophy	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	78	296	34	196
Presented papers	15	11	Nill	Nill
Resource persons	3	6	1	9

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
HOPE Initiative #JoshIsGreen	Appreciation letter	Forest Department of Thane, India	70
HOPE Initiative	Appreciation letter	Minister (Public works, Public Health and Family Welfare)	60
Terry Fox Run	Letter For Organizing the Terry Fox run	Terry Fox Committee India	28

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
'Distribution, behavior and the associated metal concentration of Nano-particles in urban and sub-urban areas of Mumbai	Dr. Jamson Masih	BARC	2350

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Indian Numismatics and Scripts	Asiatic Society of Mumbai	08/02/2020	03/03/2020	16
Academic	Enrichment Workshops	Bhavan's H. Somani College, Mumbai	31/08/2019	31/08/2019	65

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Vantage Knowledge Academy Ltd	20/01/2020	Professional training	Nill
Knowledge Mould	20/01/2020	Education and training	Nill
Greycells Education Ltd	17/01/2020	Professional training	Nill
Darji Foundation	16/01/2020	Coaching for competitive exams	Nill
SAP Orion	Nill	SAP certification	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.1	3.15

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Partially	3.6	2013

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	248	3	1	0	0	30	35	10	19
Added	0	0	0	0	0	0	0	40	0
Total	248	3	1	0	0	30	35	50	19

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3	3.06	20	20.61

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

At the end of each academic year departments, the administrative offices, and the library submit a list of upgrades, regular requirements, repairs required. From time to time various audits (Fire audit, green audit etc)are conducted and the report scrutinized by the Principal for action required. The information is collated and scrutinized by the Principal, Treasurer and Registrar. The list is finalized based on urgency and according to funds available. The budget is then prepared. The amount is made available from a College Development Fee of Rs 500/- collected from each student. Shortfall in finance is met by the management. The budget is prepared by the Accounts Department and scrutinized by the CDC and the Board of Management of Wilson College. Once the amounts are sanctioned, the purchase committee calls for three quotations and the purchases are made and repairs carried out. Optimum utilisation of classroom and lab spaces are ensured through a centralized time-table. LCD equipped rooms/equipment can also be booked through the principals office.

https://www.wilsoncollege.edu/IQAC/4.4.2Proceduresandpoliciesformaintainingandutilizingphysicalacademicandsupportfacilities2019-20.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Mutual Aid Fund/Scholarship	146	438000
Financial Support from Other Sources			
a) National	Government Freeships	48	400700
b)International	Nill	Nill	Nill

[View File]

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

[View File]

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Career Guidance and Life Skills	Nill	30	Nill	Nill
2020	Career Counselling	Nill	30	Nill	Nill
2020	Pre-Placement Talk	Nill	30	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	90

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

[View File]

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher	Programme graduated	Depratment graduated	Name of institution	Name of programme

	education	from	from	joined	admitted to
2019	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**2**
GATE	**1**
Any Other	**1**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Wilson College students have their representation in CDC, North East Collective, Nature Club, AVC, ICC, N.S.S., Students Council and IQAC. Last year the student council elections were scheduled across the entire Maharashtra in the month of September 2019 but later postponed due to Vidhan Sabha Elections and then the elections couldn't happen. An ad-hoc students council was formed last year, based on recommendations of teachers from various departments. A Talk on "Understanding the Idea of India as a Nation" by Sudhakar Solomon Raj attended by 63 third year students was held on 14th August 2019 in A.V. Room in association with N.S.S. A. D. Shroff Memorial Elocution Competition was held in association with Arthiki(Economics department Association) on 21st November 2019 in mini A.V. Room. Mr. Shashank Yadav(T.Y.B.A.), Ms. Smriti Verma(S.Y.B.Sc.) and Mr. Utkarsh Mishra(T.Y.B.A.) secured the 1st , 2nd and 3rd prize respectively. Mr. Shashank Yadav also represented Wilson College at the Mumbai level A. D. Shroff Memorial Elocution Competition. Annual Prize Distribution Ceremony was held on 15th February 2020, Dr. Ajay Deshmukh Registrar University of Mumbai and Ms. Shobha Nayar (Philanthropist) was the chief guest for the ceremony, 76 students attended the prize distribution Ceremony. Graduating Service was held for the final year T.Y and M.Sc. students on 25th February 2020.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

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No Data Entered/Not Applicable !!!

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5.4.3 – Alumni contribution during the year (in Rupees) :

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1500000

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5.4.4 – Meetings/activities organized by Alumni Association :

Replacement of all Tube lights with LED. Replacing all exhaust fans in Chemistry and Microbiology Labs. Installation of Public Addressing System Fitting of an anti UV screen in West facing labs of Microbiology and Information Technology. New books in department of Political Science. Initiating new Scholarships- 'HEMKANT MISHRA SCHOLARSHIP' for topper in TYBA History. Guest Lectures by Alumnus in CEP.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution believes in delegation of authority and participative management. There are different levels of delegating authority for effective and smooth conduct of the college activities. · Some committees are composed of only staff whereas others have teaching, non-teaching

staff, students and other stakeholders of the college. Under the leadership of the Principal the Board of Management(BOM) appoints the Vice- Principals, Dean of Students, Dean of Women students and Treasurer to ensure efficient management of college functioning. ·The BOM approved committees constituted for proper planning and execution of various college activities for students as well as teachers have defined roles and powers and they coordinate with and report to the Registrar, Vice Principals and Principal. (List of the committee attached). ·The Treasurer of the college monitors the financial matters of the college and in coordination with the purchase committee oversees the overall purchases of the college. ·The Registrar has the freedom to take decisions at his level owing to the statutory powers associated with the post and reports the matters to the Principal. ·The Vice principals have their roles defined with the freedom to plan, delegate and execute staff and student related activities and responsibilities which are reported to the Principal and the Management. ·The CAS committee who had been delegated the responsibility and freedom to function, successfully conducted CAS promotions of 16 teachers. ·The Student Council formed as per the rules and regulations are empowered and delegated the responsibility of organizing various events and activities for the students and teachers throughout the year. ·The Cultural committee, Drama club, Nature club, Gymkhana committee, College Magazine committee, NSS committee etc. are few examples of committees who have been delegated various roles under the supervision of teachers in charges to organize various co-curricular and extra-curricular activities like College fest Ole, celebration of various days of national importance and significance, student awareness programs on various topics and organize the college sports day. ·The Internal Complaint Committee is constituted as per the UGC requirement and composition and has members from teaching, non- teaching and student community who have their own freedom to function as per the powers delegated to them by the UGC. Student grievance committee, Teacher grievance committee, Anti ragging committee, Disaster management committee are few examples of committees which function independently for the welfare of student and staff. .The College Development Committee, consisting of various representations as per the mandatory requirements of the UGC, has elected teacher representatives, student representatives along with other nominated members who as per their statutory requirement of their role discharge their contribution in the development of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College being affiliated to the University of Mumbai follows University syllabus prescribed by Board of Studies (BoS). For benefit of teachers and students college has a practice at departmental level to allot courses to be taught by teachers specializing in that area. Teachers are encouraged by providing assistance to attend workshop /training program organized by respective BoS for effective content delivery. Teachers who are members of the BoS contribute to syllabus designing during the BoS syllabus meetings. There are teachers doing research and publishing books/chapters with ISBN numbers thereby contributing in curriculum enrichment by sharing their research with students.
Teaching and Learning	The College encourages staff to use modern tools of ICT to incorporate into teaching and has arranged sessions on the same. The College provides computers to departments with internet and Wi-Fi facility on campus for staff and students. Teachers are encouraged to arrange guest lectures, seminars, workshops, field visits and festivals to make teaching learning participative, interesting and effective. Some teachers make use of innovative methods like master class series, movie screenings etc. to break monotony in teaching. Teachers use methods like remedial teaching for slow learners and additional resources/ coaching for advanced learners are adopted by most teachers.
Examination and Evaluation	Examination section has a separate room with required infrastructure and personnel including a separate examination committee. The exam committee takes extra efforts of flexible examination policy, to ensure that students do not miss exams due to any reasons (wrt form filling date, KT examination etc.) and convenient timetable displayed well in advance. HODs ensure that question papers are drawn on all topics and adequate sets are prepared for separate exams. Moderation of answer sheets by external examiners is carried out for proper evaluation. Mark sheets are well designed so as to give all relevant information about details of exam and outcome of the same.
Research and Development	Separate research committee is in place to guide, orient and help teachers with their research activities and motivating departments to organize conferences, seminars and workshops. Management motivates research by sanctioning duty leave with assistance when staff desire to participate in conferences nationally/internationally and by instituting seed money for carrying out minor research. College has DST-FIST laboratory with centralized instrumentation facility housing HPLC, GCMS, AAS, Air sampler etc. College makes efforts to display advertisements etc. to encourage undertaking Consultancy, Major and minor research projects with institutes of national repute like BARC. Students are involved and encouraged in many research activities.
Library, ICT	The college has facilities like separate common rooms for boys and girls,

and Physical Infrastructure / Instrumentation	departmental and common staff rooms, a medical room, a cultural activity room, gymkhana and space for indoor games, recycling room, two audio-visual rooms , College Hall, Nature Club room, Counselling Centre, Canteen, Chapel, spacious Library. The two hostels provide accommodation for students from outside Mumbai. The St. Andrew's Visual Centre is for the academic needs of the visually challenged students. For administrative purposes the College Office, Examination Room and IQAC Room is provided. The green areas on campus add to environmentally conscious character of the institution.
Human Resource Management	The Management though a Christian minority has recruited staff on merit basis following a transparent system and following all government rules and regulations. The Management has borne salary expenses of staff recruited on contract basis for vacant post awaiting filling on full time basis. The Management also implements the strategy of internal transfer of administrative and support staff to maintain healthy environment. The College arranges for regular promotion drives for staff for their due increments and promotions. At times deserving students are given an opportunity to serve the institution as a gesture of appreciation and reward.
Industry Interaction / Collaboration	The departments are encouraged to call resource persons from industry for their activities and students are taken for industrial visits to various industries pan India. Some departments arrange for internships and project work with industries for better exposure to their students. ·Placement cell has been active in arranging sessions with industries and companies for recruitment and internships opportunities for students. Staff is encouraged for striving for research collaboration with industries. Many of the departments have their collaboration/tie up/sponsorship deals with many industries for their festivals and programs. Teachers informally through their contacts have been successful in arranging placements/internships for students.
Admission of Students	The college admissions were done in online manner which focused on student friendly approach. Special teams of staff, counselor and students were available to guide and help the students and parents for the admission process. The merit lists were uploaded on the website and fees payment was done through a user friendly mobile application. Hostel admissions for boys and girls were facilitated at the admission venue so as to complete the entire admission process of college and hostel in a day. For convenience of visually challenged students, their admissions were carried out under the supervision of Andrew's Vision Center.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Tally Software for finance , Salary Software for salary calculation of employees and Sensys Software is used for Income Tax calculations.
Student Admission and Support	Online Admission Software is used from On Fees.
Examination	MKCL Software is used in the Examination Section.
Administration	MKCL Software is used in the Admin office. MS Office Software is used in the Admin office.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Ms Veronica Bhonsale	International seminar Mapping Indian Diaspora	Nill	500
2019	Ms V. Mathews	Workshop by school of management,TISS	Nill	810
2019	Dr Satya Chaubey	Seminar by Hindi Prachar Sabha	Nill	700
2019	Ms V. Mathews	Workshop on NAAC at L.S. Raheja College	Nill	2100
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Constructing Objectives, Competencies and Assessment Rubrics	Nill	10/02/2020	10/02/2020	39	Nill
	No file uploaded.					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	37	Nill	32

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance	Daniel Scholarship for Non Teaching Staff Children securing highest marks in S.S.C. Credit co op Society, Group Insurance	Group Insurance, Students mutual aid fund, Book Bank Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It is carried out after the preparation of the financial statements of the college. An independent auditor, called external auditor, in case of Wilson College, Davar and Davar is appointed to carry out the process of audit and who gives an unbiased opinion on the financial statements and records of the college. The external auditors carry out the audit under the provisions of an applicable law on behalf of legal regulatory bodies. The scope of work is determined by the applicable law or regulation.The main responsibility of external auditor is to carry out the statutory audit of the final accounts, and give an unbiased opinion on whether they provide a true and fair reflection of the actual financial position of the entity. The queries raised by the external auditor are clarified by the accounts office in order to get the financial statement audited by the external auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	Experienced Senior registrar of nearby college	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parents of students interact with departments during Parent Teacher meetings for discussing the academic progress of their wards. 2) Parents provide valuable feedback to the college regarding the functioning of the college. 3) Parent representatives are appointed on important committees like the IQAC.

6.5.3 – Development programmes for support staff (at least three)

Staff members are sent for the training programs arranged by government bodies e.g. Training by University for online affiliation, online sevarth training program by Jt D office etc. Sessions are arranged for NAAC preparation, data handling etc. Sessions for inter personal relations, Yoga, Team building are organised. Under disaster management activities staff is given hands on training of fire extinguishers and knowledge to handle emergencies.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Academic Monitoring Committee was set up to streamline academic activities of the college. 2. Increasing the Environmental awareness among the students through the activities conducted by green warriors. 3.Faculty applied for research grants from university. 4. Steps taken to reduce electricity consumption by replacing conventional lighting with efficient LED lights. 5. Increase in outreach activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

	b)Participation in NIRF			**Yes**
	c)ISO certification			**No**
	d)NBA or any other quality audit			**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	**Revised NAAC Assessment and Accreditation: Challenges and Path to Move ahead**	**02/03/2020**	**29/04/2020**	**03/05/2020**	**299**
2020	**"DEVELOPING NEW GENERATION TEACHERS" under PMMMNMTT**	**02/03/2020**	**18/04/2020**	**23/04/2020**	**300**
2020	**Pedagogy Sessions for the Teachers of Higher Education**	**02/03/2020**	**07/04/2020**	**15/04/2020**	**41**
2020	**Workshop for teaching and administrative staff on 'Computer Literacy'**	**02/03/2020**	**11/03/2020**	**11/03/2020**	**60**
2020	**Constructing Objectives, Competencies and Assessment Rubrics**	**06/06/2019**	**10/02/2020**	**10/02/2020**	**40**
2020	**New CAS Guidelines**	**06/06/2019**	**18/01/2020**	**18/01/2020**	**60**

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Worshop on Women and Law	**03/08/2019**	**25/08/2019**	**12**	**4**
Gender Spaces Film Screening	**15/02/2020**	**15/02/2020**	**10**	**7**
Monoacting of Ms Ulka Mayur , against a backdrop of Bhakti poetry, highlighted several different women's issues,such as domestic violence even among educated professionals, relevant in the olden days as well as modern times.	**20/08/2019**	**20/08/2019**	**182**	**94**
Questioning Heteronormativity, session by Dr Ketki Ranade on gendered nature of public spaces and reading of her book "Growing up Gay in Urban India"	**29/01/2020**	**29/01/2020**	**20**	**49**
Article 15 - Movie Screening	**04/07/2019**	**04/07/2019**	**17**	**2**
Seminar : Interrogating Hashtag Culture and Discourses on Migration Polic	**08/08/2019**	**08/08/2019**	**75**	**18**
Chapaak - movie screening	**14/01/2020**	**16/01/2020**	**47**	**10**
Workshop on Declining Sex Ratio	**14/08/2019**	**14/08/2019**	**18**	**4**
Work shop on Understanding Gender	**23/08/2019**	**07/02/2020**	**45**	**13**
Workshop on Gender and Justice	**31/08/2019**	**31/08/2019**	**45**	**13**
Lecture onConstitution and Gender Justice	**05/02/2020**	**05/02/2020**	**8**	**3**
Lecture on Empowerment of self in daily life	**15/01/2020**	**15/01/2020**	**104**	**82**
RETHINKING EQUALITY	**06/03/2020**	**06/03/2020**	**23**	**17**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1) College has changed all the lighting to LED bulbs which have less electricity consumption.The LED fitting work was done and completed in the months of March 2020 to May 2020. The bills of 2018 / 2019 are the bills paid before LED tube light fitting. The LED fitting work was done in the months of March 2020 to May 2020. The bills of Dec-2020 are post LED fitting bills. Please note even in the month of Nov, Dec 2020 the college building was not in full use. Hence, the comparison is not completely representative since the college was not in use during the lockdown. 2) New dustbins were donated by the Nature club on 2nd October: On October 2nd on the 150th anniversary of Gandhi's birth, the Nature Club donated 20 waste bins for general waste and 10 for recyclables with labels.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**40**
Ramp/Rails	**Yes**	**40**
Braille Software/facilities	**Yes**	**32**
Rest Rooms	**Yes**	**40**

Scribes for examination		Yes	40
Special skill development for differently abled students		Yes	19

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus for Conduct	01/06/2019	Prospectus is printed every year and students get a copy of the same along with an admission form which contains the code of conduct for students. Hence students are made aware of the discipline, responsibilities as a learner. There is a discipline committee in place which looks after the discipline of students on college campus. In case of any indiscipline issue, the committee looks into the matter.
Teacher's Code of Conduct	19/06/2019	It is displayed in the staff common room and teachers are aware of their duties, responsibilities and the code of conduct expected of them as the UGC norms

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) The institution maintains a fair amount of green cover by having different varieties of trees and plants around the campus. These are maintained by a full time gardener whose work is overseen by a garden committee consisting of various stakeholders of the college. 2) Green Warriors is a college level organisation consisting of faculty, students and other stake holders. It conducts activities and spreads awareness on cleanliness, responsible use of resources, waste segregation, etc. 3) 1160 Kg of waste paper, 280 Kg of metal and 64 Kg of plastic waste on campus was recycled, The waste paper recycled with the help of NGO Stree Mukti Sanghatana was converted into usable A4 size sheets worth ₹2970/- which were sent back to the college. 646 tetra packs were collected and deposited with NGO RUR Green Life which recycles tetra packs. 4)A wet waste composting pit in the college was put to active use thereby generating 50 Kg of manure from garden waste. 5) Bird feeders were installed at different places on the college campus to cater to various bird species which visit the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Co-operative Education Programme 2019-20 The Co-operative Education Programme (CEP), is a unique career guidance opportunity for the Second Year B.A. and B.Sc. students of Wilson College, conducted successfully for the last 40 years and bridges the world of industry and education. Teachers, students, alumni and personnel from diverse industries help in running this programme successfully. Due to the lockdown, the committee reconsidered options and decided to have the programme online using Zoom. Out of about 100 students who applied, 44 students of the 48 selected, participated in the programme. The programme has three distinctive phases: 1. Lecture or Workshop Phase where the students have day-long sessions with a variety of speakers, consultants and professionals from various fields. They participate in a series of exercises and workshops that enable them to overcome their inhibitions and develop the soft skills and mindset expected in a job environment. A diverse range of topics like Self and Career Exploration, Structured Thinking, Earth-day and Caring for Earth, Environmental Issues and Opportunities in Environment, Presentation Skills, Leading with Emotional Intelligence, Multiple Intelligence, Industry Overview: Building blocks and Goal Setting, Raising Resilience, etc. Additional sessions that added value were also conducted Thirteen sessions on career perspectives ranging from research to Journalism and Public Service to Digital Marketing were also conducted. (link) All the sessions and career talks were summarized on the last day of the Lecture Phrase under the session 'Brand You'. (link of the schedule, attendance and feedback, photos, etc) 2. Camp Phase, the students are taken for a 4-day residential camp, where workshops on personality development, leadership and team-building are conducted. Other interactive sessions are also arranged where students get an insight into their strengths and weaknesses. But this year this phase was not conducted due to the pandemic. 3. Placement Phase: Students have a three-week placement in an organization of their chosen career. During the placement, the students are expected to conform to the requirements of the workplace. The pandemic lockdown made it impossible for students to go for placements this year. The Valedictory Function concludes the CEP for which parents and some guests are invited. The students

are given certificates and a select number of special prizes are given. This year the chief guest was an alumnus and CEPian from the 1996 batch, who educated students on becoming keen observers, learning extra skills and the value of academics in future success. Three-day follow up session 'How to Manage Myself during Change' was conducted. Through the duration of the programme the students are observed and evaluated in terms of their creativity, proactivity, taking up leadership, working in a team. All are expected to write a personal journal that tracks his/her experience and learning each day. Individual and group presentations are also done and judged by a panel. Highlights of CEP 2019-20 · CEP 2020 magazine 'Connect' Vol.2 was released which was designed and compiled completely by the CEP students. · Each group also had to design a logo for CEP. The prize-winning logo was put on the CEP certificate along with the college logo. · Students presented various cultural events online, through pre-recorded or live videos. · The trust, support and commitment of the entire team enabled the successful completion of CEP in the online mode, an important milestone in the history of CEP. 2) Andrews Vision Centre2019-2020 Andrews Vision Centre (Estd. 2008) continues to be committed "To help visually challenged students to be educationally, technologically, psychologically and socially enriched so that they are better equipped to face the challenges of life". An inclusive college admission policy has allowed for a rising number of learners with disabilities on campus: 32 -visually challenged , 20- learning disabilities, 2 - cerebral palsy, 1- speech and hearing impairment, 1 autism disorder spectrum. The centre provides financial support to needy students for education and accommodation facilities. It also facilitates procedures for procuring prestigious government and private scholarships. Eighteen visually challenged students of our college have benefitted from the Maharashtra State Government Scholarship for Disabilities endeavour in the academic year 2019-2020. Help the Blind Foundation (HTBF) interviewed and awarded scholarships to 12 Degree College Visually Challenged students for the academic year 2019-2020. The centre is equipped with different assistive technologies designed specifically to cater to the needs of visually challenged students of Wilson College. It houses 5 internet enabled terminals with navigation, reading, magnification, conversion software's (NVDA) printing and advanced scanning facilities. The centre continues to conduct various training programs aimed at life skill development and computer proficiency. The Centre has purchased a HP scanner 2500 f1 for converting high volume notes into accessible format for Visually Challenged Students. The centre has daily learning classes and creates accessible study material to ensure a smooth learning process. During examinations scribes are arranged for 40 students with various disabilities from the arts and science section. A full time coordinator is appointed to organize programs and take care of administrative duties. A committee of 7 faculty members form the support system to ensure smooth functioning, with support from the college management, principal and well-wishers. Some highlights of the year: · A "Mentors Meet" was organized on 24th June, 2019, to provide a common platform to the students to have an open interaction with their mentors and some alumni who are well placed in various organizations. · A Theatre Training Workshop was conducted by Mr. Nikhil Katara, a well-known director and trainer. The workshop benefitted the students in developing their body language as well as public presence. · On Independence Day, visually challenged students presented a spectacular Mallakhamb performance. The performance was very much appreciated and received a standing ovation from the audience. This was also a fundraising event and we thank all who came forward for the same. · The first AVC Newsletter was published and distributed during the Independence Day event. · On World Disability Day, the AVC organized an intra-college Kabaddi match. Teams consisted of both sighted and non-sighted members. · The AVC held a Parent-Teacher meet for the visually challenged students. The parents were updated about the progress of their children by the AVC committee members. Various other subjects concerning the involvement of the students in the AVC were also discussed.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.wilsoncollege.edu/IQAC/7.2.1BestPractices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) The Staff Council: Wilson College is probably one of the few colleges that has a Staff Council, and is part of the college constitution. It comprises the Principal Heads of Departments, Deans of Students, Vice Principals and Vice-President of the Gymkhana, IQAC coordinator, Hostel Wardens, and the Librarian. The Staff Council meets twice a year usually at the semester end, where detailed reports of activities from departments, committees, hostels are presented. The various extra and co-curricular activities are discussed and evaluated. Suggestions for improvement are made and implemented in the following year. Certain other important matters pertaining to plans and policies of the college are also discussed and a plan of action drawn up. These meetings are minuted and presented to the management. 2) Wilson College has two hostels: Mackichan Hall (Estd. 1913) which houses 142 men learners and Pandita Ramabai Hostel (Estd.1932) which accommodates 60 women learners. The residents are admitted irrespective of class, caste and religion. This provides a very secular atmosphere for interaction among residents and also with local students. Each hostel has its own warden and assistant warden/senior student who are responsible for the nurture, discipline and general well- being of their respective residents. A variety of accommodation -two to four seaters is available. Both hostels have TV/Recreational/Meeting Room, Kitchen, Dining Room, toilets and bathing areas, as well as adequate space for indoor sports and open grounds for outdoor sports and programmes. Sports equipment, first aid kit, coffee vending machine, wi-fi connectivity and newspapers are also provided for the residents. The girls' hostel has a sanitary pad dispenser and incinerator. There is an in-house canteen facility where nutritious and hygienic food (breakfast, lunch and dinner) is available at a subsidized rate for the residents. The College Management takes care of the upkeep of hostel facilities and repairs. AMCs for maintenance of services such as water cooler, housekeeping and pest control services are in place. Medical

facilities are easily accessible as there are clinics and hospitals in the neighbourhood. The Wilson College hostels provide the much needed residential facility for students from other parts of Maharastra and other Indian states, particularly from the North East, to live in a comfortable, hygienic and safe environment at very affordable rates, in the college campus and nearby. They are able to adjust to the city and experience living away from home in an academically conducive atmosphere. They learn social skills, experience a secular way of co-existence, gain independence, develop many organizational and leadership skills and get more exposure. Hostel activities are organized throughout the year to nurture their talents. Pandita Ramabai hostel residents engage in socially useful work like collecting stationary and clothes for orphanages, and writing for visually challenged students in the examinations. Concessions in fees and mess charges are provided to economically weaker and visually challenged residents. On some occasions, teachers and alumni have anonymously contributed toward the hostel and mess fees of needy residents. Every hostel maintains its own website, and has an alumni network.

Provide the weblink of the institution

https://www.wilsoncollege.edu/IQAC/7.3.1Institutional%20Distinctiveness2019-20.pdf

8.Future Plans of Actions for Next Academic Year

1. To conduct training sessions for teachers to cope with online teaching during COVID-19 pandemic. 2. To submit an application for 'Best College' award by University of Mumbai. 3. To organize talks by experts for training teachers and support staff to take up challenges of autonomy. 4. To submit proposal for autonomous status of college to UGC for acquiring an academic flexibility with respect to designing curricula as per the needs of various stakeholders and for implementation of effective continuous evaluation. 5. To apply for DBT-Star grant scheme for strengthening an infrastructure of science laboratories for undergraduate students and to inculcate research culture. 6. To organize more capacity building workshops for teaching and support staff to upgrade their skills. 7. To initiate activities related to incubation centre, research and IPR.